



**CITY OF SAN BRUNO**

Community Services Department

**MEETING MINUTES**

**Senior Citizens Advisory Board  
July 17, 2018**

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:05 a.m. Board Members Present: Chair Goff, Vice Chair Green, Carmichael, Chu, Hayes, Tracey. Board Members Absent: Treasurer Hornung, Board Member Luzaich. Staff Present: Brewer, Rangel, Stallings, Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** **MSC Hayes/Green** to accept the minutes of the June 19, 2018 meeting. Approved unanimously.
5. **CONSENT CALENDAR:**
  - a. **Approve:** Treasurer's Report – June 2018
  - b. **Approve:** Monthly Information and Referral, Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data  
**MSC Hayes/Chu** to approve the Consent Calendar and passed with all ayes.
6. **PUBLIC COMMENT:**
7. **CONDUCT OF BUSINESS:**
8. **UNFINISHED BUSINESS:**
  - a. Discussion Regarding Draft of Charitable Bequest Program – Motion to approve draft as a work plan and move forward with program and marketing draft. **MSC Hayes/Green** to move forward with proposal. Approved unanimously.
9. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** None.
10. **ITEMS FROM STAFF:** None.
11. **ADJOURNMENT:** Vice Chair Green adjourned the meeting at 10:01 a.m.